

CONTENTS



Unit		Page
1	Problems & Solutions Objectives Word Building: Problems Language structures: Passive structures / Phrasal verbs	11
2	Social Splash Objectives Word Building: Socialising Language structures: Conversational English / Idiomatic expressions	22
3	Legal Matters Objectives Word Building: Legal words Language structures: Reporting Verbs	33
4	Money Matters Objectives Word Building: Money Language structures: Prepositional verbs / Causative use of <i>have</i>	44
5	City Delight Objectives Word Building: City descriptions Language structures: Phrasal verb particles	55
6	Work Time Objectives Word Building: Work Language structures: Idiomatic expressions	66
7	Buying & Selling Objectives Word Building: Sales Language structures: The language of persuasion	77
8	Persuasion! Objectives Word Building: Advertising Language structures: Collocations	88
Self-Assessment		107
Progress Test		108

Resource Section

Answers	110	Irregular Verbs	134
Audio scripts	122	Punctuation	136
Phonetic Table	133	Pronunciation	137