EDITORIAL SERVICES WITH LEARN HOT ENGLISH

Editorial and packaging services









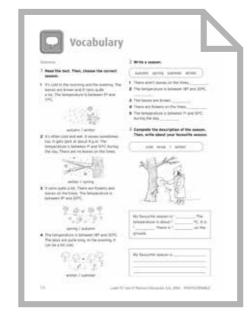


EXERCISE BOOKLET

Extra material booklet for Primary years 5 & 6 to comply with curriculum changes

Tasks included

Liaising with the client and senior editor, project management, exercise writing, editing, curriculum cross-referencing, manuscript development, writing up instructions for the illustrator and designer, checking the illustrations and layout, editing and copy editing, proofreading.

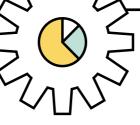


DIAGNOSTIC & UNIT TESTS

english

Learn Hot English Publishing Services Madrid & Oxford business@learnhotenglish.com www.learnhotenglish.com

Tests for Primary-level pupils studying natural and social science in bilingual schools



Tasks included

Liaising with the client and senior editor, project management, exercise writing, manuscript development, writing up instructions for the illustrator and designer, checking the illustrations and layout, editing and copy editing, proofreading.



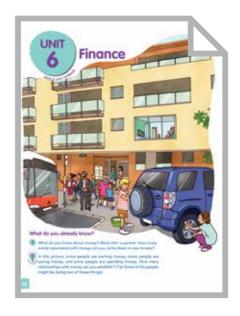
AUXILIARY PRODUCTS

Teacher's notes, CLIL pages, tests and exercise pages for natural science and social science books for pupils in bilingual schools



Tasks included

Liaising with the client and senior editor, writing teacher's notes, translating, articlewriting, reporting to the line editors and project managers, project management, curriculum cross-referencing, manuscript development, writing up instructions for the illustrators and designers, checking the illustrations and layout, editing and copy editing, proofreading.

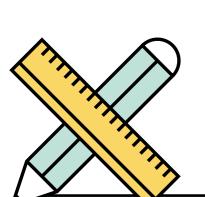


TEACHER'S NOTES BOOK

Designing and laying out a series of Teacher's Notes books for a course book aimed at both primary- and secondary-level pupils

Tasks included

Liaising with the client and senior editor, layout, design, project management, writing up instructions for the illustrator and designer, inserting corrections, checking corrections.





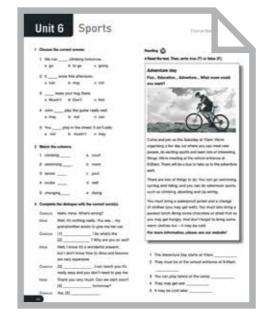
WORKBOOK

A workbook for a secondary-school level course book for medium-level English learners



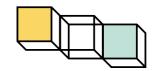
Tasks included

Liaising with the client and senior editor, layout, design, article writing, exercise creation, project management, curriculum cross-referencing, manuscript development, writing up instructions for the illustrator and designer, checking the illustrations and layout, editing and copy editing, proofreading, audio recording, sound editing, sound production.



LEARN HOT ENGLISH MAGAZINE

Monthly preparation of a 48-page magazine for adult learners of English from around the world



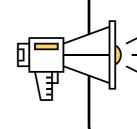
Tasks included

Layout, design, article writing, exercise creation, project management, writing up instructions for the illustrator and designer, checking the illustrations and layout, editing and copy editing, proofreading, photo selection, audio recording, sound editing, sound production.



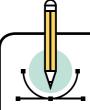
MARKETING PROMOTIONAL MATERIAL

Marketing material that consists of worksheets for infants, primary- and secondary-level pupils



FRENCH MAGAZINE: LE KIOSQUE

Quarterly preparation of three different 20-page magazines for French learners



ILLUSTRATIONS

Examples of illustrations we've used in products we've produced and samples from illustrators we work with



Liaising with the client and senior editor, project management, writing, exercise writing, manuscript creation, writing up instructions for the illustrator and designer, photo selection, curriculum cross-referencing, checking the illustrations and layout, editing and copy editing, proofreading, audio recording, sound editing, sound production.



Tasks included

Liaising with the client and senior editor, project management, writing, exercise writing, writing up instructions for the illustrator and designer, photo selection, checking the illustrations and layout, manuscript development, curriculum cross-referencing, editing and copy editing, proofreading, audio recording, sound editing, sound production.



